






This script is meant to support your viewing experience of the Rhode Island ReInvigorate Child Care Stabilization Grants. Review of this script is not a substitute for participating in the required recorded webinar.

## Webinar 1 Script- Family Child Care

Slide #		
1.	<p>Welcome to the ReInvigorate Child Care Stabilization Grants Webinar 1 for Family Child Care Home providers. For the purpose of this webinar, eligible providers include:</p> <ul style="list-style-type: none"> <li>Licensed Family Child Care Homes</li> <li>Licensed Group Family Child Care Homes, and</li> <li>License-exempt providers.</li> </ul> <p>This webinar has been designed to support you in your understanding of the ReInvigorate Child Care Stabilization Grants and how you can apply.</p>	
2.	<p>In this four-part session, we will cover:</p> <ul style="list-style-type: none"> <li>Part 1: Introduction, purpose of the grant funds, and detailed grant overview (1:16)</li> <li>Part 2: Step-by-step instructions for applying (10:12)</li> <li>Part 3: Fund spending guidance (29:46), and</li> <li>Part 4: A review of some frequently asked questions and technical assistance opportunities (37:31).</li> </ul> <p>This session is approximately 50 minutes.</p> <p>This is a self-paced webinar. You can start and stop it at any time. Section start times are noted in the PDF script accompanying this presentation and posted in the description of this video.</p> <p>Now, let's get started.</p>	
3.	<p><i>Part 1: Introduction and Grant Overview</i></p>	






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<p><b>4.</b></p>	<p>In the last year, child care providers across Rhode Island have continued to provide crucial child care services for families during the COVID-19 public health emergency.</p> <p>The Rhode Island Department of Human Services (DHS) recognizes the depth of commitment of providers like you and how COVID-19 has significantly impacted your businesses. In March 2021, the federal government passed the American Rescue Plan Act (ARPA), which provides billions of dollars in new child care funding to states. In Rhode Island, more than \$57 million was designated in child care stabilization grants for eligible child care providers.</p> <p>DHS is excited to offer this opportunity to apply for ARPA funds, which will be distributed through the ReInvigorate Child Care Stabilization Grants. The purpose of these funds is to support the child care system in stabilizing their business models, throughout the COVID-19 pandemic, so they can continue to effectively and safely serve young children.</p> <p>While the State has distributed child care stabilization grant funds in the last year related to COVID-relief, ARPA presents a new opportunity for stabilization and brings with it new guidance for use of funds, which will be explained in this webinar.</p> <p>Information related to ARPA may be found on the Office of Child Care website at: <a href="https://childcareta.acf.hhs.gov/child-care-stabilization-grants-child-care-providers">https://childcareta.acf.hhs.gov/child-care-stabilization-grants-child-care-providers</a></p>	<p><b>Background</b></p> <p>In the last year, child care providers across Rhode Island have continued to provide crucial childcare services for families during the COVID-19 public health emergency.</p>  <ul style="list-style-type: none"> <li>In March 2021, the federal government passed the American Rescue Plan Act (ARPA), which provides billions of dollars in new child care funding to states. In Rhode Island, this includes \$57 million in child care stabilization grants.</li> <li>ARPA Funds will be distributed through the ReInvigorate Child Care Stabilization Grants.</li> <li>Information related to ARPA may be found on the Office of Child Care website at: <a href="https://childcareta.acf.hhs.gov/child-care-stabilization-grants-child-care-providers">https://childcareta.acf.hhs.gov/child-care-stabilization-grants-child-care-providers</a></li> </ul> <p style="text-align: right;">4   RHODE ISLAND</p>
<p><b>5.</b></p>	<p>All licensed Family Child Care Home providers, as well as license-exempt providers recognized by DHS, are eligible to apply for this grant. If you are temporarily closed due to public health, financial hardship, or other reasons relating to the COVID-19 public health emergency, you are also eligible to apply.</p> <p>To be eligible to apply for and receive these funds, Family Child Care Home providers and Group Family Child Care Home providers must be currently licensed by DHS and their license must be active, with programming open and available.</p> <p>License-exempt providers must be currently recognized by RI DHS.</p>	<p><b>Eligibility</b></p> <ul style="list-style-type: none"> <li>Home based providers eligible and encouraged to apply include:             <ul style="list-style-type: none"> <li>Licensed Family Child Care Home providers</li> <li>Licensed Group Family Child Care Home providers</li> <li>License-Exempt providers</li> </ul> </li> </ul>  <p><small>*License must be current and active and programming open and available (or temporarily closed due to the COVID-19 pandemic)</small></p> <p style="text-align: right;">5   RHODE ISLAND</p>
<p><b>6.</b></p>	<p>Licensed Group and Family Child Care Home providers and Licensed-exempt providers are eligible for a flat-rate award amount based on their program type. DHS will disburse a single lump sum payment, which includes 6 months of funding.</p> <p>For Family Child Care Home providers, each monthly flat-rate grant is \$2,000, allowing for a total grant award of up to \$12,000.</p>	<p><b>Eligibility</b></p> <ul style="list-style-type: none"> <li>Home based providers eligible and encouraged to apply include:             <ul style="list-style-type: none"> <li>Licensed Family Child Care Home providers</li> <li>Licensed Group Family Child Care Home providers</li> <li>License-Exempt providers</li> </ul> </li> </ul>  <p><small>*License must be current and active and programming open and available (or temporarily closed due to the COVID-19 pandemic)</small></p> <p style="text-align: right;">5   RHODE ISLAND</p>



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	<p>For Group Family Child Care Home providers, each monthly flat-rate grant is \$3,000, allowing for a total grant award of up to \$18,000.</p> <p>For Licensed-exempt providers, each monthly flat-rate grant is \$400, allowing for a total grant award of up to \$2,400.</p> <ol style="list-style-type: none"> <li>(1) These are the fixed amounts. The department holds the discretion to modify this amount based on information submitted by applicants.</li> <li>(2) As noted on the screen, DHS is administering all 6 monthly grants in a single payment to home based providers to reduce the anticipated administrative burden of needing to apply during multiple application windows.</li> <li>(3) Monthly grant awards were calculated using the 2021 Child Care Market Rate Survey 75<sup>th</sup> percentile full time private pay tuition rate and the average reduced enrollment of 25% as reported in the 2020 COVID-19 Impact survey series.</li> </ol>	
<p><b>7.</b></p>	<p>DHS aims to approve up to 6 monthly grants to all eligible applicants. Home-based providers will apply once and receive their 6 months of funding in a single payment.</p> <p>The application window will be open from October 20, 2021 through February 4, 2022.</p>	<p><b>Rounds of Funding</b></p> <ul style="list-style-type: none"> <li>DHS aims to approve 6 monthly grants to eligible home-based providers.</li> <li>Providers will apply for all 6 monthly grants through one application at any point during the Application Window (October 20, 2021- February 4, 2022)</li> </ul> 
<p><b>8.</b></p>	<p>Let's see how this grant program looks for different provider types.</p> <p>Maria is a Family Child Care Home provider, who decides to apply in October when the application goes live. She receives her lump sum payment in early November. Since she is a family child care home provider, the lump sum payment is a total of \$12,000, which is 6 monthly awards of \$2,000 each. Since she was approved in November, her grant award period, in which she must remain open and abide by grant guidelines, is through May 2022.</p> <p>Kerri is a Group Family Child Care Home provider, who becomes licensed in December 2021. Since she is newly licensed, she is eligible to apply for the grant. In January, she submits her application and is awarded a lump sum payment of \$18,000, which is 6 monthly awards of \$3,000 each. Since she was awarded in January, her grant award period, in which she must remain open and abide by grant guidelines, is through July 2022.</p>	<p><b>Estimating Grant Amounts + Disbursement Schedule</b></p> <p>Maria: Family Child Care Home provider: \$2,000 grant X 6 months = \$12,000 in one lump sum payment</p>  <p>Kerri: Group Family Child Care Home provider: \$3,000 grant X 6 months = \$18,000 in one lump sum payment</p> 



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<p><b>9.</b></p>	<p>Federal guidance allows for broad use of grant funds by providers in stabilizing their business, including:</p> <ul style="list-style-type: none"> <li>• Purchase of or updates to equipment and supplies to respond to the COVID-19 public health emergency</li> <li>• Goods or services needed to maintain or resume child care</li> <li>• Mental health supports for children and employees</li> <li>• Personnel costs, including payroll, compensation, benefits, or other recruitment or retention costs</li> <li>• Personal protective equipment or cleaning supplies and services</li> <li>• Rent, mortgage, utilities, or facility maintenance or improvements</li> </ul> <p>These categories will be explored in more depth later in this webinar.</p>	<p><b>Allowable use of Grants</b></p> <p>Federal guidance allows for broad use of grant funds by providers in stabilizing their business, including:</p> <ul style="list-style-type: none"> <li>• Purchases of updates to equipment and supplies</li> <li>• Goods or services needed to maintain or resume child care</li> <li>• Mental health supports</li> <li>• Personnel costs</li> <li>• Personal protective equipment</li> <li>• Rent, mortgage, utilities, or facility maintenance improvements</li> </ul>						
<p><b>10.</b></p>	<p>It is important for providers to understand there may be tax implications upon receiving these funds as grant funds are recognized as business income. Where a program receives funds in 2021, any unspent funds may be recognized as taxable income in 2021 filings.</p> <p>As such, based on program needs, a program may choose to wait to apply for funds in 2022 if they are unsure of their ability to spend their award prior to December 31, 2021. If you have specific questions about the tax implications for your program, we recommend you contact a tax professional.</p> <p>For example, Mary is a Family Child Care Home provider who would like to use her grant award to make a needed repair to program space. If she applies for the grant in November and receives her award in December 2021, she is concerned that she may not have time to find a contractor to complete the update before the end of the year. So, she decides to wait to apply for the grant until January 2022 to give herself plenty of time to hire the right professional and spend the funds next year.</p>	<p><b>Tax Implications</b></p> <p>Grant funds are recognized as business income.</p> <ul style="list-style-type: none"> <li>• Where a program receives funds in 2021, any unspent funds may be recognized as taxable income in 2021 filings.</li> <li>• A program may choose to wait to apply for funds in 2022 if they are unsure of their ability to spend their award prior to December 31, 2021.</li> <li>• If you have specific questions about the tax implications for your program, we recommend you contact a tax professional.</li> </ul>						
<p><b>11.</b></p>	<p>The tentative timeline for grant-related activities is as follows:</p> <ul style="list-style-type: none"> <li>• Week of 10/18/2021- Webinar 1 released</li> <li>• October 20, 2021- February 4, 2022 – Rolling application window</li> <li>• Spring 2022- A required spending poll will be shared with Home-based providers to understand how providers used funds.</li> </ul> <p>DHS aims to disburse funds within 30 business days of approval of each grant application.</p>	<p><b>Timeline</b></p> <table border="1"> <tr> <td>Webinar Released</td> <td>Week of October 18, 2021</td> </tr> <tr> <td>Application Window Open</td> <td>October 20, 2021- February 4, 2022</td> </tr> <tr> <td>Required Spending Poll for Home based providers</td> <td>Spring 2022</td> </tr> </table> <p><small>*DHS aims to disburse funds within 30 business days of approval of each grant application.</small></p>	Webinar Released	Week of October 18, 2021	Application Window Open	October 20, 2021- February 4, 2022	Required Spending Poll for Home based providers	Spring 2022
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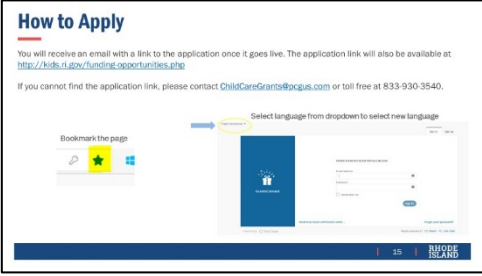
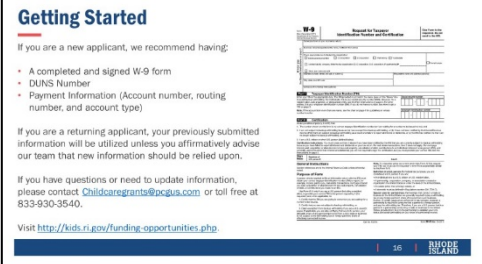


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<p><b>12.</b></p>	<p>Providers may receive their approved grant funds through direct deposit or checks.</p> <p>DHS highly recommends providers take advantage of the direct deposit option as it will ensure a faster, more efficient delivery of funds. If you elect to receive a paper check, receipt of funds may be delayed by up to 30 business days.</p> <p>For questions related to setting up direct deposit, please contact <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a> or call us toll free at 833-930-3540 for assistance in English or Spanish.</p>	<p><b>Payment Options</b></p> <ul style="list-style-type: none"> <li>• Payments may be received by direct deposit or physical check by mail.</li> <li>• Electing to receive a payment by check may delay receipt of payment; direct deposit is the fastest way to receive funds.</li> </ul>  <p>For questions related to setting up direct deposit, please contact <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a> or call us toll free at 833-930-3540 for assistance in English or Spanish.</p> <p style="text-align: right;">12   RHODE ISLAND</p>
<p><b>13.</b></p>	<p><i>Part 2: How to apply</i></p>	
<p><b>14.</b></p>	<p>This grant application is available on the same application platform as the previous Child Care Stabilization grants from Spring and Summer 2021, meaning you will use the same log-in and password utilized to access this application.</p> <p>Please note, while you may have a household member or outside support person help you complete your application, the licensee must be the individual whose name appears on the application and who ultimately submits the application.</p> <p>For faster processing of your application, we strongly recommend that you apply using the same email address that is on file with DHS Child Care licensing. If you are using a different email address, you will be asked to validate via the email address on file with DHS that this new email is authorized to apply for the grant. While this validation process is necessary to protect against unauthorized applicants, it does add to your application processing time.</p> <p>If this is your first time applying for a grant on this application portal, you may need to create a new applicant profile, if they have not already done so. If you need assistance in creating a new applicant profile, please refer to the document titled “How to Create an Applicant Profile” available in English and Spanish at <a href="http://kids.ri.gov/funding-opportunities.php">http://kids.ri.gov/funding-opportunities.php</a>.</p>	<p><b>Application Tips</b></p> <ul style="list-style-type: none"> <li>• This grant application is available on the same application platform as the Stabilization Grants in Spring and Summer 2021.</li> <li>• The applicant must be the individual whose name appears on the license.</li> <li>• Apply using the same email address that is on file with DHS.</li> <li>• If this is your first time applying for a grant on this application portal, you may refer to the document titled “How to Create an Applicant Profile” available in English and Spanish at <a href="http://kids.ri.gov/funding-opportunities.php">http://kids.ri.gov/funding-opportunities.php</a>.</li> </ul>  <p style="text-align: right;">14   RHODE ISLAND</p>



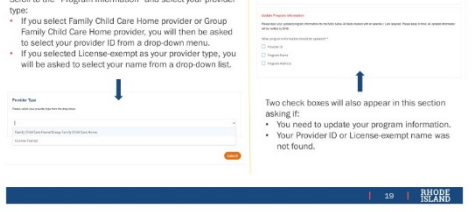


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<p><b>15.</b></p>	<p>When the application is live, you will receive an email with a link to the application. The link will also be available at <a href="http://kids.ri.gov/funding-opportunities.php">http://kids.ri.gov/funding-opportunities.php</a> for you to refer to and access at your convenience. If you cannot access the application, please contact us at <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a> or toll free at 833-930-3540.</p> <p>When you navigate to the application link, start by book marking the page. This will make it easier for you to access this application website in the future or as needed to revise your application.</p> <p>Remember, if you need to complete the application in Spanish, select “Spanish” from the language drop down at the top left of the grant application screen.</p> <p>From your applicant profile, you can submit new applications, view submitted applications, and edit applications that require attention. You can also check on the status of your application from your applicant profile.</p>	 <p><b>How to Apply</b></p> <p>You will receive an email with a link to the application once it goes live. The application link will also be available at <a href="http://kids.ri.gov/funding-opportunities.php">http://kids.ri.gov/funding-opportunities.php</a></p> <p>If you cannot find the application link, please contact <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a> or toll free at 833-930-3540.</p> <p>Bookmark the page</p> <p>Select language from dropdown to select new language</p>
<p><b>16.</b></p>	<p>If you are a new applicant, meaning you have not applied for or received a Child Care Stabilization grant from this portal, we recommend having a few things handy:</p> <ol style="list-style-type: none"> <li>1. A completed and signed W-9 form. Submission of this form is a required part of your grant application.</li> <li>2. Your DUNS number</li> <li>3. Payment information, such as your bank account number, routing number, and account type</li> </ol> <p>Resources on how to find or request a DUNS number, complete an W-9, or identify payment information may be found in the Application Checklist or FAQ posted at <a href="http://kids.ri.gov/funding-opportunities.php">http://kids.ri.gov/funding-opportunities.php</a>.</p> <p>If you are a returning applicant who received an award during a previous grant round, previously submitted information (including the DUNS, W-9, and payment information) will be utilized in executing this award unless you actively inform our team that new information should be relied upon. Using previously submitted data will make your application easier to complete. If you have questions or need to update any of this information, please contact <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a>.</p>	 <p><b>Getting Started</b></p> <p>If you are a new applicant, we recommend having:</p> <ul style="list-style-type: none"> <li>• A completed and signed W-9 form</li> <li>• DUNS Number</li> <li>• Payment Information (Account number, routing number, and account type)</li> </ul> <p>If you are a returning applicant, your previously submitted information will be utilized unless you affirmatively advise our team that new information should be relied upon.</p> <p>If you have questions or need to update information, please contact <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a> or toll free at 833-930-3540.</p> <p>Visit <a href="http://kids.ri.gov/funding-opportunities.php">http://kids.ri.gov/funding-opportunities.php</a></p>



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<p><b>17.</b></p>	<p>Remember, you may start and stop working on the application at any time. If you stop working on the application prior to submitting it, it will be saved automatically as a draft and you may return to it through the home page of the application portal. You will be required to enter information into all fields marked with an asterisk (*).</p> <p>When you are ready to begin, simply select “Start new application”.</p>	<p><b>Remember...</b></p> <ul style="list-style-type: none"> <li>You may start and stop working at anytime</li> <li>Changes will be saved automatically</li> <li>Return to application through portal home page</li> <li>To return to a saved draft, select “View all my applications”</li> <li>When you are ready to start a new application, select “Start New Application”</li> </ul> 
<p><b>18.</b></p>	<p>The application is organized into 6 sections:</p> <ol style="list-style-type: none"> <li>Welcome and Instructions</li> <li>Program Information</li> <li>Demographics</li> <li>Program and Enrollment Status</li> <li>Program Expenses and Plans for Spending</li> <li>Attestations and Certifications</li> </ol> <p>In the “Welcome and Instructions”, you will find basic information about this grant program, including award amounts and the link to online provider resources.</p>	<p><b>Application Sections</b></p> <ul style="list-style-type: none"> <li>Welcome and Instructions</li> <li>Program Information</li> <li>Demographics</li> <li>Program and Enrollment Status</li> <li>Program Expenses and Plans for Spending</li> <li>Attestation and Certifications</li> </ul>  <p>In the “Welcome and Instructions”, you will find basic information about this grant program, including award amounts and the link to online provider resources.</p>
<p><b>19.</b></p>	<p>Next, you will scroll to the “Program Information” section. Here you will be asked to select your provider type from the drop down list. You will either select:</p> <ol style="list-style-type: none"> <li>Family Child Care Home or Group Family Child Care Home</li> <li>License-Exempt</li> </ol> <p>If you select Family Child Care Home provider or Group Family Child Care Home provider, you will then be asked to select your Provider ID from a drop down menu. Your licensee name will be alongside the Provider ID. If needed, you can also type into this field to search for the auto-populated information. This Provider ID is the ID located on the bottom left of your DHS Child Care License.</p> <p>If you selected License-exempt as your provider type, you will be asked to select your name from a drop down list.</p> <p>Once a Provider ID or License-exempt provider name is selected, basic program information will be pre-populated into the application for your review. This includes your name, address, and if your program was awarded a Child Care Stabilization Grant in Spring or Summer 2021.</p> <p>Two check boxes will also appear in this section asking if:</p> <ol style="list-style-type: none"> <li>You need to update your program information. If you notice that any of this pre-populated information needs correction, select the check box and complete the fields needing updates; or</li> <li>Your Provider ID or License-exempt name was not found. If you were newly licensed or do not see your Provider ID or</li> </ol>	<p><b>Program Information</b></p> <p>Scroll to the “Program Information” and select your provider type:</p> <ul style="list-style-type: none"> <li>If you select Family Child Care Home provider or Group Family Child Care Home provider, you will then be asked to select your provider ID from a drop-down menu.</li> <li>If you selected License-exempt as your provider type, you will be asked to select your name from a drop-down list.</li> </ul>  <p>Two check boxes will also appear in this section asking if:</p> <ul style="list-style-type: none"> <li>You need to update your program information.</li> <li>Your Provider ID or License-exempt name was not found.</li> </ul>



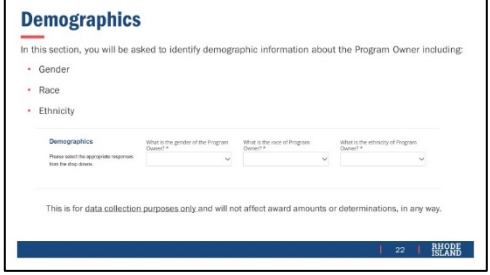
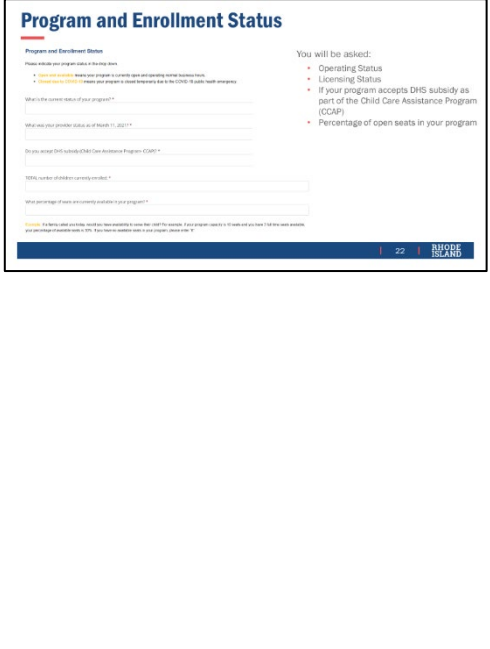
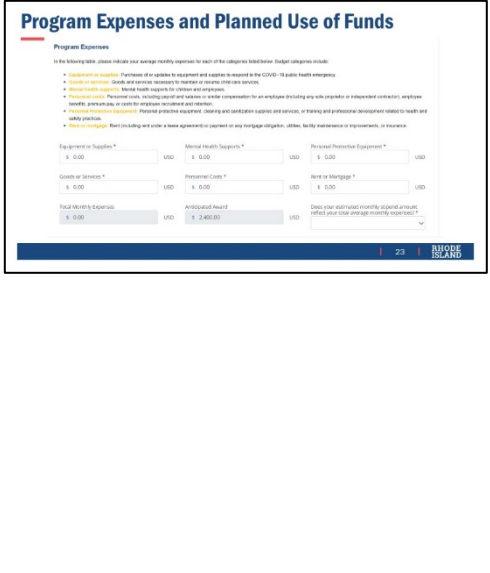
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	<p>License-exempt name in the drop-down list, select the check box and complete the fields as prompted.</p>	
<p><b>20.</b></p>	<p>As a reminder, programs who were awarded a Child Care Stabilization Grant in Spring or Summer of 2021 will <u>not</u> be prompted to enter their W-9, DUNS number, or payment information. Previously submitted data will be used to issue future awards. If you have questions or need to update any of your banking information, please contact <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a>.</p> <p>If you did not receive a grant award or selected that your Provider ID was not found, you will be prompted to enter the program name or Doing Business As ("DBA") name and enter your program's DUNS number.</p> <p>For information on how to find or request a DUNS number, please review the FAQ posted on <a href="http://kids.ri.gov/funding-opportunities.php">http://kids.ri.gov/funding-opportunities.php</a></p> <p>You are also required to upload an up-to-date, signed W-9 form to the file submission on this form. If you do not have an up-to-date, signed W-9 available, you can download a blank W-9 from the application form for you to complete and sign. You can also visit <a href="https://www.irs.gov/pub/irs-pdf/fw9.pdf">https://www.irs.gov/pub/irs-pdf/fw9.pdf</a> to access a blank W-9 form at any time.</p> <p>If you need any assistance, you may also contact TA in English or Spanish at <a href="mailto:childcaregrants@pcgus.com">childcaregrants@pcgus.com</a> or toll free at 833-930-3540.</p>	
<p><b>21.</b></p>	<p>Applicants who have not yet received an award will also be prompted to enter banking information to receive your grant award. You will be asked if your program has a checking or savings account. If it does, you will be prompted to enter program's bank account information for direct deposit, including:</p> <ul style="list-style-type: none"> <li>• Name of the account holder</li> <li>• Account number</li> <li>• Routing number</li> <li>• And whether the account is a checking or savings account</li> </ul> <p>Direct deposit is the recommended approach for receiving grant funds due to the efficiency of processing and disbursing funds.</p> <p>If you select the option to receive a mailed check, you may elect to receive your check to the business address listed on your W-9 form or to the program address on file with DHS.</p> <p>Please keep in mind, electing to receive a paper check may delay payment up to 30 business days. If you need assistance setting up a</p>	





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	<p>direct deposit pathway for your business, please reach out to <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a></p>	
<p>22.</p>	<p>The next section is “Demographics”. In this section you will be asked to identify demographic information about the Program Owner, including their gender, race, and ethnicity. This information is required to complete per federal guidance. It is for data collection purposes only and will not affect award amounts or determinations, in any way.</p>	 <p><b>Demographics</b></p> <p>In this section, you will be asked to identify demographic information about the Program Owner including:</p> <ul style="list-style-type: none"> <li>Gender</li> <li>Race</li> <li>Ethnicity</li> </ul> <p>Demographics</p> <p>Please select the appropriate response from the drop-downs.</p> <p>What is the gender of the Program Owner? *    What is the race of the Program Owner? *    What is the ethnicity of the Program Owner? *</p> <p>This is for data collection purposes only and will not affect award amounts or determinations, in any way.</p>
<p>23.</p>	<p>Then you will move to the “Program and Enrollment Status” section. Here you will be asked:</p> <ul style="list-style-type: none"> <li>The current operating status of your program: whether is it open or closed due to COVID-19;</li> <li>Your program’s licensing status on March 11, 2021 (the date the federal law initiating this grant was passed); and</li> <li>If your program accepts DHS subsidy as part of the Child Care Assistance Program (CCAP).</li> </ul> <p>You will also be asked to report the total number of children enrolled in your program. Then you will be asked to enter the percentage of open seats in your program. Meaning, if a new family called today, would there be availability for you to serve their child.</p> <p>For example, if your program is licensed for 6 children and there’s 1 seat available for a new child to begin attending, you would enter 16%, since there are 16% of the seats in your program are open (that is 1 divided by 6). We recognize and understand that this number may be an estimate or average over the course of the day.</p>	 <p><b>Program and Enrollment Status</b></p> <p>Program and Enrollment Status</p> <p>Please indicate your program status in the following ways:</p> <ul style="list-style-type: none"> <li><b>Operating Status:</b> Is your program currently open and accepting new enrollments?</li> <li><b>Licensing Status:</b> Has your program been licensed by the RI Child Care Licensing Commission?</li> </ul> <p>What is the current status of your program? *</p> <p>What was your provider status as of March 11, 2021? *</p> <p>Does your program currently accept DHS Child Care Assistance Program (CCAP) subsidy? *</p> <p>What is the number of children currently enrolled in your program? *</p> <p>What percentage of seats are currently available in your program? *</p> <p>CCAP: Select the number of seats that are available to be filled by subsidy. If your program is licensed for 6 children and there is 1 seat available for a new child to begin attending, you would enter 16%. Percentage of open seats in your program (round up) *</p> <p>You will be asked:</p> <ul style="list-style-type: none"> <li>Operating Status</li> <li>Licensing Status</li> <li>If your program accepts DHS subsidy as part of the Child Care Assistance Program (CCAP)</li> <li>Percentage of open seats in your program</li> </ul>
<p>24.</p>	<p>The following section will ask questions about your Program Expenses and Planned Use of Funds.</p> <p>Here you will be shown a list of program spending categories and be asked to enter your average monthly expenses in each category. As you enter figures in each spending category, a field will automatically total the expenses to show your total average monthly expenses.</p> <p>Next, you will see your program’s potential monthly award, based on your provider type. As a reminder, this is an anticipated, potential award amount and your program’s actual award may differ.</p> <p>You will be asked to compare your average total monthly expenses to the projected awarded amount and answer the question “Does your estimated grant amount reflect your total average monthly expenses?”. If you feel the award amount is reflective of your</p>	 <p><b>Program Expenses and Planned Use of Funds</b></p> <p>Program Expenses</p> <p>In the following table, please indicate your average monthly expenses for each of the categories listed below. Budget categories include:</p> <ul style="list-style-type: none"> <li><b>Equipment or Supplies:</b> Purchase of or supplies to equipment and supplies to respond to the COVID-19 public health emergency.</li> <li><b>Costs for childcare:</b> Direct and indirect expenses to respond or comply with new services.</li> <li><b>Health Services Support:</b> Health care support for children and caregivers.</li> <li><b>Personnel Support:</b> Personnel costs, including payroll and related expenses for an employee (including any sole proprietor or independent contractor), apprentice, intern, graduate, or trainee for any program involved and related.</li> <li><b>Professional Development:</b> Professional development, training and consultation for an employee (including any sole proprietor or independent contractor), apprentice, intern, graduate, or trainee for any program involved and related.</li> <li><b>Other:</b> Other program expenses, including any non-personnel, supplies, and services, or training and professional development related to health and safety practices.</li> </ul> <p>Equipment or Supplies * USD    Health Services Support * USD    Personnel Support * USD</p> <p>Costs for Services * USD    Professional Development * USD    Other * USD</p> <p>Total Monthly Expenses * USD    Anticipated Award * USD    Does your estimated monthly expense amount reflect your total average monthly expenses? *</p>



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	<p>expenses, select Yes. If you do not feel the grant amount reflects your true costs, select No.</p> <p>Finally, you will be asked to attest the information provided in this section is accurate.</p>	
<p><b>25.</b></p>	<p>Then, you will be asked share your program’s spending plan for these grant funds. You will be presented with spending categories (which are the same categories as the question above) and may select the spending categories where you anticipate spending grant funds.</p> <p>You will also be asked to confirm that grant award funds will be spent within at least one of these spending categories.</p> <p>We recognize spending plans may change based on program needs. The intention in this question is to affirm funds will be spent within these categories broadly. For example, if a provider selects that they will spend grant funds on “Rent or Mortgage” and “Goods or Services”, then only utilizes grant funds to pay their “Rent or Mortgage”, their attestation to spend within these categories is still accurate. Similarly, if they decide to spend grant funds on “Mental Health Services”, their attestation is still accurate, even if they did not select the check box for “Mental Health Services”, simply because it is still an allowable spending category.</p> <p>This information will help DHS understand the needs of providers and where funds need to be spent to stabilize the sector.</p>	
<p><b>26.</b></p>	<p>In the final section “Attestations and Certifications”, you will be presented with several statements required by federal and state guidance related to the receipt and use of funds within this program.</p> <p>They include:</p> <ol style="list-style-type: none"> <li>1. That your program is open or has a plan to reopen within the next 15 days;</li> <li>2. That upon receipt of funds, your program will remain open for at least 6 months; and</li> <li>3. You will notify DHS immediately of any changes in operating status</li> </ol> <p>Here the intention is to award programs who are open and can remain open to serving families. If you are unable to agree to these stipulations, additional information may be requested. Please note: where programs close permanently after receipt of funds or a licensing action is taken against a program, DHS may take action to recoup a part or whole of the grant award.</p>	



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<p><b>27.</b></p>	<p>You will also be asked to attest to:</p> <ul style="list-style-type: none"> <li>• Maintaining health and safety guidelines as required by DHS;</li> <li>• Continuing to pay at least the same amount in weekly wages and maintaining the same benefits (if applicable) to staff for the duration of this grant- which is 6 months after receipt of award; and</li> <li>• Providing relief from tuition for parents struggling to afford child care, to the extent possible, and prioritize such relief for families struggling to make payments.</li> </ul> <p>These requirements were established in federal guidance under ARPA. The intent here is to continue operating your business with the baseline health, safety, and staffing standards as prior to the award. If your program finds they need to reduce staff hours or furlough staff to stay in operations, please reach out to <a href="mailto:childcaregrants@pcgus.com">childcaregrants@pcgus.com</a>.</p> <p>If your program closes within 6 months of receiving this grant, please note that DHS may make efforts to recoup grant funds, in part or whole, as a condition of this application.</p> <p>The federal guidance also asks programs to provide financial relief to parents, to the extent possible, for those in need.</p>	<p><b>Attestations and Certifications cont.</b></p> <p>Your program will follow all health and safety guidelines as required by the Rhode Island Department of Human Services. *</p> <p>You agree that these funds will not be used to replace other federal funding sources, but will be used to support and build upon other federal funding sources. *</p> <p>Your program will continue to pay at least the same amount in weekly wages and maintain the same benefits (if applicable) to staff for the duration of this grant. *</p> <p>Your program will provide relief from reimbursements and tuition for parents struggling to afford child care, to the extent possible, and prioritize such relief for families struggling to make payments, to the extent possible. *</p> <p>These requirements were established in federal guidance under ARPA.</p> <p>If your program finds they need to reduce staff hours or furlough staff to stay in operations, please reach out to <a href="mailto:childcaregrants@pcgus.com">childcaregrants@pcgus.com</a>.</p> <p>27   RHODE ISLAND</p>
<p><b>28.</b></p>	<p>The final certification statement asks you to agree that these funds will not be used to replace other federal funding sources. For example, if a program is receiving federal funds for the exclusive purpose of purchasing PPE, this grant award should not be used to purchase PPE in place of the other federal grant. All grant recipients should retain records to demonstrate the unique expenditures of different state and federal funds.</p>	<p><b>Certification Statement</b></p> <p>The final certification statement asks you to agree that these funds are not to be used to replace other federal funding sources.</p> <p>You agree that these funds will not be used to replace other federal funding sources, but will be used to support and build upon other federal funding sources. *</p> <p>*For example, if a program is receiving federal funds for the exclusive purpose of purchasing PPE, this grant award should not be used to purchase PPE in place of the other federal grant. Providers should always retain receipts that document the unique use of grant funding.</p> <p>28   RHODE ISLAND</p>
<p><b>29.</b></p>	<p>Finally, you will be presented with attestation language asking you to affirm:</p> <ul style="list-style-type: none"> <li>• The accuracy of this application</li> <li>• Your program’s responsibilities in receiving these funds, which may include tax consequences, auditing or state reporting requirements, and funds are spent in alignment with state and federal guidance</li> <li>• That your program is in good standing with DHS Licensing and the Child Care Assistance Program</li> <li>• That any previously submitted banking information is accurate</li> <li>• That your program will comply with any additional federal guidance posted on the ACF website at <a href="https://www.acf.hhs.gov/occ/fag/ccdf-frequently-asked-questions-response-covid-19">https://www.acf.hhs.gov/occ/fag/ccdf-frequently-asked-questions-response-covid-19</a></li> </ul>	<p><b>Attestation Language</b></p> <p>Finally, you will be presented with attestation language asking you to affirm:</p> <ul style="list-style-type: none"> <li>• The accuracy of this application</li> <li>• Your program’s responsibilities in receiving these funds</li> <li>• That your program is in good standing with DHS Licensing and the Childcare Assistance Program</li> <li>• That banking information is accurate</li> <li>• That program will comply with any additional federal guidance posted on the ACF website at <a href="https://www.acf.hhs.gov/occ/fag/ccdf-frequently-asked-questions-response-covid-19">https://www.acf.hhs.gov/occ/fag/ccdf-frequently-asked-questions-response-covid-19</a></li> </ul> <p>Electronic Signature and Authentication: I have signed all of the information above. * Applicant First and Last Name * Date *</p> <p>If you have any questions, please reach out to <a href="mailto:childcaregrants@pcgus.com">childcaregrants@pcgus.com</a> or toll free at 833-930-3540</p> <p>29   RHODE ISLAND</p>




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	<p>Please take your time to read this attestation language, and if you have any questions, please reach out to <a href="mailto:childcaregrants@pcgus.com">childcaregrants@pcgus.com</a> or toll free at 833-930-3540.</p> <p>Finally, you will be asked to indicate your agreement to these statements and digitally sign the application by entering your name and date in the appropriate fields.</p> <p>As a reminder, the signature on the application must match the name on the applicant profile.</p> <p>Once completed, select the “Submit” button.</p>	
<p><b>30.</b></p>	<p>When you submit your application successfully, a green notification will appear on your screen indicating successful completion. You will also receive a confirmation email.</p>	
<p><b>31.</b></p>	<p>Once you successfully submit your application, your applicant profile will show the submitted application on the dashboard with the status “awaiting review”. From here, you can click into your application to review at any time.</p> <p>You can check on the status of your application in your applicant profile at any time by logging into your applicant profile and viewing your submitted application.</p> <p>Once awarded, the status will be updated to award. The application portal will not be updated to reflect if a direct deposit or check has been distributed, only that it has been awarded.</p> <p>If you have any questions about the status of your application or need assistance tracking the status of your payment, please contact us at <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a></p>	
<p><b>32.</b></p>	<p>Part 3: Guidance on Spending Funds</p>	



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<p><b>33.</b></p>	<p>There are six primary ways in which programs can use their awarded Child Care Stabilization Grant money, including:</p> <ul style="list-style-type: none"> <li>• Personnel Costs</li> <li>• Equipment or supplies to respond to COVID-19</li> <li>• Goods or services necessary to maintain ongoing child care services</li> <li>• Mental Health Supports</li> <li>• Personal Protective Equipment</li> <li>• Rent or mortgage/Facility costs</li> </ul> <p>Please note, awarded funds may also be used to pay for past expenses incurred after January 31, 2020 related to the COVID-19 public health emergency.</p>	<p><b>Spending Categories</b></p> <p>The following spending categories are delineated by the American Rescue Plan Act. Providers are required to spend in at least one of the following categories:</p> <table border="1"> <tr> <td>Personnel Costs</td> <td>Equipment or Supplies to respond to COVID-19</td> <td>Goods and Services necessary to maintain ongoing child care</td> </tr> <tr> <td>Mental Health Supports</td> <td>Personal Protective Equipment</td> <td>Rent or Mortgage/Facility Costs</td> </tr> </table> <p>33   RHODE ISLAND</p>	Personnel Costs	Equipment or Supplies to respond to COVID-19	Goods and Services necessary to maintain ongoing child care	Mental Health Supports	Personal Protective Equipment	Rent or Mortgage/Facility Costs		
Personnel Costs	Equipment or Supplies to respond to COVID-19	Goods and Services necessary to maintain ongoing child care								
Mental Health Supports	Personal Protective Equipment	Rent or Mortgage/Facility Costs								
<p><b>34.</b></p>	<p>A primary spending category to explore is related to <b>Personnel Costs</b>.</p> <p>Programs are strongly encouraged to use their awarded funds to support providers, which may include the program owner or assistants. DHS recognizes the hard work early educators and program staff have conducted over the past year and we hope this grant funding can provide them with one-time or ongoing financial relief.</p> <p>Allowable personnel expenses include:</p> <ul style="list-style-type: none"> <li>• Existing payroll costs</li> <li>• Employee benefits, such as health, dental, or vision insurance; paid sick or family leave; or retirement contributions</li> <li>• Transportation expenses to or from work</li> <li>• Ongoing professional development or training courses</li> <li>• Scholarships</li> <li>• Support in accessing the COVID-19 vaccine</li> </ul>	<p><b>Primary Spending Category: Personnel Costs</b></p> <p>Programs are strongly encouraged to use their awarded funds to support providers, which may include the program owner or assistants.</p> <ul style="list-style-type: none"> <li>• Payroll</li> <li>• Benefits</li> <li>• Transportation</li> <li>• Professional Development</li> <li>• Scholarships</li> <li>• Support accessing the COVID-19 vaccine</li> </ul>  <p>34   RHODE ISLAND</p>								
<p><b>35.</b></p>	<p>Let's explore the other spending categories.</p> <p><b>Equipment or supplies to respond to COVID-19:</b> This category includes the purchases or updates to equipment and supplies needed to respond to the COVID-19 public health emergency. Examples include: business software upgrades to allow the program to more accurately monitor and report on children in the program, or room divider and floor stickers to encourage social distancing.</p> <p><b>Goods or services necessary to maintain ongoing child care services:</b> Goods and services are the items necessary to maintain or resume day to day child care services. These are items like: food, equipment and materials to facilitate play, learning, diapering and toileting, and safe sleep. It could also include transportation costs or food services.</p>	<p><b>Spending Categories</b></p> <table border="1"> <thead> <tr> <th>Category</th> <th>Examples</th> </tr> </thead> <tbody> <tr> <td>Equipment and Supplies</td> <td> <ul style="list-style-type: none"> <li>• Business software upgrades</li> <li>• Room divider or floor stickers</li> </ul> </td> </tr> <tr> <td>Goods and Services</td> <td> <ul style="list-style-type: none"> <li>• Food</li> <li>• Equipment and materials to facilitate play, learning, diapering and toileting, and safe sleep</li> <li>• Transportation costs</li> <li>• Food Services</li> </ul> </td> </tr> <tr> <td>Personal Protective Equipment</td> <td> <ul style="list-style-type: none"> <li>• Masks/ gloves</li> <li>• Cleaning and sanitizing supplies, services, or training</li> <li>• Courses on CPR, First Aid, and Safe Sleep, Creating Emergency Plans, Administration of Medication, etc.</li> </ul> </td> </tr> </tbody> </table> <p>35   RHODE ISLAND</p>	Category	Examples	Equipment and Supplies	<ul style="list-style-type: none"> <li>• Business software upgrades</li> <li>• Room divider or floor stickers</li> </ul>	Goods and Services	<ul style="list-style-type: none"> <li>• Food</li> <li>• Equipment and materials to facilitate play, learning, diapering and toileting, and safe sleep</li> <li>• Transportation costs</li> <li>• Food Services</li> </ul>	Personal Protective Equipment	<ul style="list-style-type: none"> <li>• Masks/ gloves</li> <li>• Cleaning and sanitizing supplies, services, or training</li> <li>• Courses on CPR, First Aid, and Safe Sleep, Creating Emergency Plans, Administration of Medication, etc.</li> </ul>
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	<p><b>Personal Protective Equipment:</b> This category includes Personal protective equipment (like masks or gloves), cleaning and sanitization supplies and services, or training. Funds can also be used for professional development related to health and safety practices, such as courses on CPR and First Aid, Safe Sleep, Creating Emergency Plans, Administration of Medication, and other health and safety courses required for licensure.</p>							
<p>36.</p>	<p>Grant funds may also be spent on:</p> <p><b>Rent or mortgage/Facility costs:</b> Aside from rent or mortgage payments, funds may also be used to pay for utilities, facility maintenance or improvements, or insurance costs. Improvements to facilities may include modifications to make the program space more accessible to children or families with disabilities.</p> <p><b>Mental Health Supports:</b> To support staff or children in care, programs may choose to invest grant funds into providing mental health supports. Information on infant and early childhood mental health consultation may be found:</p> <ul style="list-style-type: none"> <li>In English at: <a href="https://exceed.ri.gov/sites/default/files/SUCCESS%20forms/success_brochure_0221_web.pdf">https://exceed.ri.gov/sites/default/files/SUCCESS%20forms/success_brochure_0221_web.pdf</a></li> <li>In Spanish at: <a href="https://exceed.ri.gov/sites/default/files/SUCCESS%20forms/success_brochure_spanish_final_070621.pdf">https://exceed.ri.gov/sites/default/files/SUCCESS%20forms/success_brochure_spanish_final_070621.pdf</a></li> </ul> <p>Please note, business taxes are not an allowable spending category per ACF guidance. For additional information related to tax expenditures, please review the Grant Recordkeeping Guidance at <a href="http://kids.ri.gov/funding-opportunities.php">http://kids.ri.gov/funding-opportunities.php</a>.</p>	<p><b>Spending Categories, cont.</b></p> <table border="1"> <thead> <tr> <th>Category</th> <th>Examples</th> </tr> </thead> <tbody> <tr> <td>Rent or Mortgage/ Facility Costs</td> <td> <ul style="list-style-type: none"> <li>Rent or Mortgage</li> <li>Utilities</li> <li>Facility Maintenance or improvements</li> <li>Insurance costs</li> </ul> </td> </tr> <tr> <td>Mental Health Supports</td> <td> <ul style="list-style-type: none"> <li>Information on infant and early childhood mental health may be found:               <ul style="list-style-type: none"> <li>In English at: <a href="https://exceed.ri.gov/sites/default/files/SUCCESS%20forms/success_brochure_0221_web.pdf">https://exceed.ri.gov/sites/default/files/SUCCESS%20forms/success_brochure_0221_web.pdf</a></li> <li>In Spanish at: <a href="https://exceed.ri.gov/sites/default/files/SUCCESS%20forms/success_brochure_spanish_final_070621.pdf">https://exceed.ri.gov/sites/default/files/SUCCESS%20forms/success_brochure_spanish_final_070621.pdf</a></li> </ul> </li> </ul> </td> </tr> </tbody> </table>	Category	Examples	Rent or Mortgage/ Facility Costs	<ul style="list-style-type: none"> <li>Rent or Mortgage</li> <li>Utilities</li> <li>Facility Maintenance or improvements</li> <li>Insurance costs</li> </ul>	Mental Health Supports	<ul style="list-style-type: none"> <li>Information on infant and early childhood mental health may be found:               <ul style="list-style-type: none"> <li>In English at: <a href="https://exceed.ri.gov/sites/default/files/SUCCESS%20forms/success_brochure_0221_web.pdf">https://exceed.ri.gov/sites/default/files/SUCCESS%20forms/success_brochure_0221_web.pdf</a></li> <li>In Spanish at: <a href="https://exceed.ri.gov/sites/default/files/SUCCESS%20forms/success_brochure_spanish_final_070621.pdf">https://exceed.ri.gov/sites/default/files/SUCCESS%20forms/success_brochure_spanish_final_070621.pdf</a></li> </ul> </li> </ul>
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<p>37.</p>	<p>The intention of these grants is to provide needed support to stabilize child care programs over the long term. When a program receives their 6 monthly grants, it is important the program has thoughtfully and strategically planned how to use their funds.</p> <p>Let's look at examples of how programs may spend funds:</p> <p>Eva is a Family Child Care provider, who was awarded a lump sum payment of \$12,000 in January 2022. Before Eva spends any of her money, she sits down to think through how she can use her funds in a thoughtful way, over time. So, she decides that she will try to only spend the \$2,000 each month, instead of spending it all in the first month.</p> <p>First, she looks at the spending guidance for the grant. She sees that the federal guidance includes relieving parents from tuition, if</p>	<p><b>Examples</b></p> <div style="display: flex; justify-content: space-around;"> <div style="width: 45%;"> <p> Eva is a Family Child Care provider who was awarded a lump sum payment of \$12,000.</p> <ul style="list-style-type: none"> <li>\$150 to cover enrollment/registration fees.</li> <li>\$400 to re-seal her bathroom floor.</li> <li>\$1,450 for the month to pay part of her mortgage and buy food for her program.</li> </ul> <p>At the end of the month, Eva will sit down again to plan how to use her next month's \$2,000.</p> </div> <div style="width: 45%;"> <p> Mona is also a Family Child Care provider who received \$12,000 in a lump sum payment.</p> <ul style="list-style-type: none"> <li>\$4,000 to pay off the debt she incurred in running her program.</li> <li>\$500 for a family scholarship</li> <li>\$1,250 to each month's mortgage for the next 6 months.</li> </ul> </div> </div> <p>For additional information on spending guidance, please visit <a href="http://kids.ri.gov/funding-opportunities.php">http://kids.ri.gov/funding-opportunities.php</a></p>						



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	<p>possible. She has 3 new families enrolling and decides she will use \$150 to pay their enrollment and registration fees. Next, she looks at her program to see what is needed to stabilize her business and ensure that she can remain open. Eva knows during her last monitoring inspection, there was concern about a chipped tile on the bathroom floor. She decides to spend \$400 to re-tile the bathroom floor. With the remaining \$1,450 for the month, she decides to use the money to pay part of her mortgage and for PPE for the program. At the end of the month, Eva will sit down again to plan how to use her next month’s \$2,000 and to see what the program might need.</p> <p>Mona is also a Family Child Care provider who received \$12,000 in a lump sum payment. When Mona thinks about how to spend her money, she knows she has \$4,000 in credit card debt from buying diapers, paper towels, and program supplies last spring when enrollment was down. She decides to use \$4,000 from her award to pay off the debt she incurred in running her program. Now, she has \$8,000 to spend on her program’s needs. Mona knows there’s a family in her program who was struggling to pay their tuition last month. She decides to offer that family a 50% scholarship (valued at \$500) for the next month using her grant funds. Then she decides to dedicate \$1,250 of the grants funds to each month’s mortgage for the next 6 months.</p> <p>For additional information on spending guidance, please visit <a href="http://kids.ri.gov/funding-opportunities.php">http://kids.ri.gov/funding-opportunities.php</a>.</p>	
<p><b>38.</b></p>	<p>As these are federal funds being used to support your business operations, there is always a possibility you may be audited to ensure funds were spent appropriately. You must keep a record of receipt of funds as well as a record of how these funds were spent. This may be done by retaining receipts of purchase, documentation around increases in staff wages or stipends or bonuses, or invoices. It is recommended businesses retain proof of spending for a minimum of 5 years.</p> <p>Additional guidance related to potential auditing or record keeping requirements may be found on the ACF website under Office of Child Care COVID-19 Resources <a href="https://www.acf.hhs.gov/occ/training-technical-assistance/office-child-care-covid-19-resources">https://www.acf.hhs.gov/occ/training-technical-assistance/office-child-care-covid-19-resources</a> .</p> <p>For questions about spending awarded funds, contact <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a> or toll free at 833-930-3540.</p>	<p><b>Receipts and Proof of Spending</b></p>  <ul style="list-style-type: none"> <li>• There is the possibility you may be audited to ensure funds were spent appropriately.</li> <li>• Retain a record of receipt of funds, which may include invoices, receipts, or documentation around increases of staff wages or bonuses (e.g., letter of increase or contract).</li> <li>• Additional guidance may be found: <a href="https://www.acf.hhs.gov/occ/training-technical-assistance/office-child-care-covid-19-resources">https://www.acf.hhs.gov/occ/training-technical-assistance/office-child-care-covid-19-resources</a></li> <li>• If you have any questions, reach out to: <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a> or toll free at 833-930-3540.</li> </ul> <p style="text-align: right;">38   RHODE ISLAND</p>




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<p>39.</p>	<p>Part 4: Frequently Asked Questions and Technical Assistance Resources</p> <p>If you have any additional questions, check out the FAQ document which can be found at <a href="http://kids.ri.gov/funding-opportunities.php">http://kids.ri.gov/funding-opportunities.php</a>.</p> <p>You may also reach out to: <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a> or toll free at 833-930-3540.</p>	
<p>40.</p>	<p><b>Q: I'm a child care provider outside of Rhode Island, but I serve Rhode Island children. Am I eligible to apply?</b>  A: No. Programs must be located in Rhode Island to apply.</p> <p><b>Q: When will I receive the funding?</b>  A: DHS expects for payments to be made within 30 business days of receipt of a completed application.</p> <p><b>Q: Do I have to accept CCAP (Child Care Assistance Program) or participate in BrightStars to be eligible to apply for funds?</b>  A: No. Every licensed child care program and active license-exempt providers are eligible for this grant, regardless of their participation in CCAP or BrightStars</p>	
<p>41.</p>	<p><b>Q: Do I have to provide spending receipts to DHS after the award has been made?</b>  A: DHS is not currently requiring the submission of receipts or proof of spending. However, these federal funds may be subject to federal audit, in which case proof of spending and receipts will be crucial to ensure funds were spent appropriately. It is a business best practice to keep records of all funds spent related to your business.</p> <p><b>Q: Do I need to pay these funds back?</b>  A: These grant funds come from the federal law: the American Rescue Plan Act of 2021, and as a grant, do not need to be paid back. However, as part of the application, you will be required to attest to remaining opened and in good standing with the State for the duration of the grant period. Where a program's license closes or is no longer in good standing, the State may take action steps to recoup part or whole of grants awards issued.</p>	
<p>42.</p>	<p><b>Q. What type of documentation do I need to maintain to document expenditure of these funds?</b>  A: Applicants must retain supporting documentation including receipts, bank statements, invoices, or similar. Applicants may be asked for documentation before or after the award is made. Accordingly, applicants should have supporting documentation for all eligible expenses and must be able to make those available upon request. Please note: DHS will not be conducted an auditing or record keeping review.</p>	



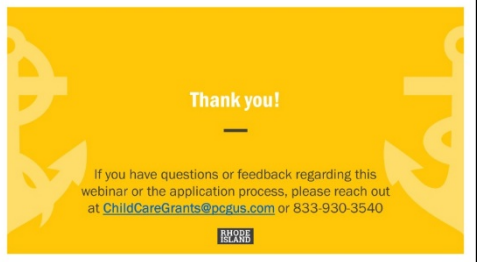


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	<p><b>Q. Could I be audited as a result of receiving these funds?</b>  <b>A:</b> Yes. As these are federal funds, you may be audited to ensure funds were spent appropriately. Please keep a record of receipt of funds as well as a record of how these funds were spent. Additional guidance related to potential auditing or record keeping requirements may be found on the ACF website under Office of Child Care COVID-19 Resources:  <a href="https://www.acf.hhs.gov/occ/training-technical-assistance/office-child-care-covid-19-resources">https://www.acf.hhs.gov/occ/training-technical-assistance/office-child-care-covid-19-resources</a></p> <p>Make sure to review the resources available at <a href="http://kids.ri.gov/funding-opportunities.php">http://kids.ri.gov/funding-opportunities.php</a> including the Business Resources Tool Kit for Family Child Care Providers and Grant Record Keeping resource, which include resources and recommendations regarding documentation, recordkeeping, and auditing.</p>	
<p><b>43.</b></p>	<p>Our team is here to support you throughout the application process! If you need any additional support in completing your application or have questions related to this grant, the following technical assistance opportunities are available for you, in English and Spanish:</p> <ol style="list-style-type: none"> <li>1. Weekly office hours: Home-based providers are invited to office hours on Tuesdays from 6-7pm, beginning October 19. Please reach out to <a href="mailto:Childcaregrants@pcgus.com">Childcaregrants@pcgus.com</a> for the Zoom link.</li> <li>2. Provider support email inbox – Send questions to <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a> for additional support in completing the grant application.</li> <li>3. Call our toll-free hotline to speak to a support staff member at: 833-930-3540. The hotline is staffed from 9am to 6pm Monday-Friday.</li> <li>4. Posted Materials and Resources: Visit <a href="http://kids.ri.gov/funding-opportunities.php">http://kids.ri.gov/funding-opportunities.php</a> to find resources such as the “FAQ”, “How to create an applicant profile”, “Step-by-step application guide”, and links to recorded webinars.</li> </ol>	<div data-bbox="1068 835 1534 1087"> <p><b>Resources</b></p> <p>The following technical assistance opportunities are available for you, in English and Spanish:</p> <ol style="list-style-type: none"> <li>1. Weekly office hours: Home-based providers are invited to office hours on Tuesdays from 6-7pm, beginning October 19. Please reach out to <a href="mailto:Childcaregrants@pcgus.com">Childcaregrants@pcgus.com</a> for the Zoom link.</li> <li>2. Provider support email inbox – Send questions to <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a> for additional support in completing the grant application.</li> <li>3. Call our toll-free hotline to speak to a support staff member at: 833-930-3540. The hotline is staffed from 9am to 6pm Monday-Friday.</li> <li>4. Posted Materials and Resources: Visit <a href="http://kids.ri.gov/funding-opportunities.php">http://kids.ri.gov/funding-opportunities.php</a> to find resources such as the “FAQ”, “How to create an applicant profile”, “Step-by-Step Application Guide”, and links to recorded webinars.</li> </ol> </div>
<p><b>44.</b></p>	<p>With the influx of federal grants related to COVID-19, many scammers are looking to take advantage of providers by collecting their personal data. The following website will provide information to help you identify and protect yourself against these scams:  <a href="https://www.consumer.ftc.gov/">https://www.consumer.ftc.gov/</a></p> <p>Please be aware all communications related to your grant application will come from <a href="mailto:Childcaregrants@pcgus.com">Childcaregrants@pcgus.com</a>. If you are ever unsure of the source of communication or resources regarding the ReInvigorate Child Care Stabilization Grants, please verify with our team at <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a></p>	<div data-bbox="1068 1486 1534 1738"> <p><b>Avoid Scams</b></p> <p>The following website will provide information to help you identify and protect yourself against these scams: <a href="https://www.consumer.ftc.gov/articles/government-grant-scams#How%20Government%20Grant%20Scammers%20Try%20to%20Trick%20You">https://www.consumer.ftc.gov/articles/government-grant-scams#How%20Government%20Grant%20Scammers%20Try%20to%20Trick%20You</a></p> <p>Please be aware all communications related to your grant application will come from <a href="mailto:Childcaregrants@pcgus.com">Childcaregrants@pcgus.com</a></p>  </div>



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<b>45.</b>	<p>Thank you for participating in this webinar – we hope this has been helpful to you!</p> <p>If you have questions or feedback regarding the webinar and any of its contents, please reach out at <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a> or toll free at 833-930-3540</p>	 A yellow slide graphic with the text "Thank you!" at the top, followed by a horizontal line and a paragraph of text: "If you have questions or feedback regarding this webinar or the application process, please reach out at <a href="mailto:ChildCareGrants@pcgus.com">ChildCareGrants@pcgus.com</a> or 833-930-3540". There is a small "PCGUS" logo at the bottom right of the slide.
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